

ALABAMA 9-1-1 BOARD MEETING
Minutes of 9/20/2023

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:01 a.m.

The roll was called as follows by Ms. Peel:

Brandon Broadhead	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Evelyn Causey	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual
Fred Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Greg Silas	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Joby Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Robert Smith, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Tim Webb, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Jeremy Williams, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual

A quorum was established.

Mr. Williams called for unanimous consent for the approval of the agenda. It was unanimously approved with no objections. He called for the unanimous consent for the approval for the minutes of the August 16, 2023 Special-called Board meeting. Mr. Robert Smith made the motion and Mr. Brandon Wallace seconded the motion. There were no changes or objections, and the approval of the minutes was ordered. He then called for approval of the minutes from the July 19, 2023 Board meeting. Mr. Robert Smith made the motion and Mr. Greg Silas seconded it. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made.

Mr. Williams turned the meeting over to Ms. Leah Missildine, Executive Director for the Board, for programmatic reports.

Programmatic Reports

Finance Report

Ms. Missildine started the programmatic reports with the report of the Finance Committee meeting of September 12, 2023. She reported that there were four items of discussion at that meeting – monthly financial statements, FY2024 budgets, accounting procedures, and Grant

Cycle 8. She provided highlights of those four topics. There was an in-depth discussion of the Sunset Review Committee report. It is a 61-page report containing a lot of data on findings, how the Board operates, and comparisons to national averages. One area that should be addressed is the detail of the information provided to districts as to how the monthly distribution is collected and then distributed. There was also discussion about the amount distributed each month. The Board has a rule to make Districts whole. Board members are concerned about the ability to do that if remittances are low. Ms. Missildine then presented the information provided to the Finance committee for Grant Cycle 8. Her recommendations to the Finance Committee were approval of the August 2023 Financial Statements as presented, approval of the budgets as presented, and approval of Grant Cycle 8 awards as presented. Each of those recommendations was acted on and passed unanimously by the Finance Committee.

Ms. Missildine recommended the Board accept the report of the Finance Committee as presented inclusive of all recommendations contained within. Mr. Robert Smith made the motion and Mr. Joby Smith seconded it. There were no objections. A roll call vote was taken.

Brandon Broadhead	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Evelyn Causey	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Fred Johnson	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Robert Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain
Tim Webb	<input type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain
Jeremy Williams	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

Motion passed with two abstaining. Ms. Missildine continued the finance report with a review of the legacy 9-1-1 costs reimbursement program.

Ms. Evelyn Causey left the meeting at 11:03 a.m.

Mr. Fred Johnson left the meeting at 11:05 a.m.

Legacy reimbursements are expected to be lower next year with some districts receiving final bills for legacy charges.

Mr. Fred Johnson returned to the meeting at 11:07 a.m.

Education and Outreach Report

Ms. Missildine started the Education and Outreach report with an update on the ALEMD program. The program is under a comprehensive review. She reported that Ms. Laura Ehrhart has had meetings about the program with instructors from several areas of the state with more planned. She has received a lot of very productive feedback during these meetings. Ms. Missildine continued the report with an update on the Alabama Public Safety Telecommunicator Certification Program. She reported that 93% of the telecommunicators in primary PSAPs across the state are certified. There have been 1,902 telecommunicators reported to Board staff. Every

ECD is compliant with the existing rule of 60% certified. There is one municipal police department that is not participating. The ECD director of that district has requested a letter to that police department outlining what needs to be done.

Technology Report

Ms. Melissa Carpenter provided the report for INdigital. Geospatial call routing testing was successful for the live implementation of geospatial call routing scheduled for September 27, 2023. She reported that there was great attendance at the test call sessions as well as the go live calls. She informed the Board that one PSAP had to evacuate their building but was able to utilize a MEVO Anywhere Kit usually housed at the Board office.

Mr. Anderson Brooms presented the GIS report. He started his report with a map of all the PSAPs he has visited. He continued with a report on the VEP Introductory Training session held in Enterprise recently. Nine of those attending had never logged in before. He discussed boundary facilitation and the authoritative source in the VEP. Participation is needed for the implementation of RapidSOS Premium. He concluded his report with a review of the GIS RFP process.

Governance Report:

Ms. Missildine moved on to the Governance Report. She informed the Board that the CPI-U increase needed to be adopted by the Board. She recommended to the Board that the rate be adjusted to \$2.23. Mr. Fred Johnson made the motion to adjust the rate to \$2.23. Mr. Brandon Broadhead seconded the motion. There was no discussion. There were no objections. Motion passed with one abstaining.

Ms. Missildine moved on to the need for a procedural change for the monthly distribution letter. The letter should show the source of revenue, the accounts it is distributed in, and the distribution to the Districts. The change needs to be made so the letter is more communicative for receipts, division, and distribution. There was a lot of discussion between board members. Mr. Fred Johnson made a motion to authorize the Executive Director to immediately conform all future distributions to the Examiner's interpretation. Mr. Robert Smith seconded the motion. There were no objections. Motion passed unanimously. Ms. Missildine recommended to the Board to make population distributions to the districts for 2021 and 2022 as per the Examiner's interpretation of funds under distributed. Mr. Joby Smith made the motion and Mr. Greg Silas seconded the motion. There were no objections. Motion passed unanimously.

Ms. Missildine informed the Board that contracts for GIS services, legal services, and accounting services would be submitted for review and approval before Monday, September 25, 2023. Mr. Robert Smith made the motion to authorize the Executive Director to sign the contracts for GIS services, legal services, and accounting services. Mr. Tim Webb seconded the motion. There were no objections. Motion passed unanimously.

Old Business

Mr. Jeremy Williams announced the Executive Director's evaluation would be conducted prior to the November Board meeting.

New Business

Officer elections and committee appointments are due to be made. Since the Board is waiting on appointments, these are tabled until the November meeting.

Public Comments:

Mr. Jeremy Williams made a public thank you for the condolences he received since the passing of his wife.


Adjournment:

The meeting was adjourned at 11:56 a.m.

Approved this 15th day of November, 2023.



Signature



Title

MEETING SIGN-IN SHEET

Agency: *Alabama 9-1-1 Board*

Date/Time: *September 20, 2023 @ 10:00am*

Chair: *Jeremy Williams*

Location: *1 Commerce Street, Suite 620
Montgomery, AL 36104*

Type: *Regular*

Purpose: *Board Meeting*





Name	Title	Agency/Company	E-Mail	Signature
Broadhead, Brandon	Director	Homewood 9-1-1	brandon.broadhead@homewoodal.org	
Causey, Evelyn	President/COO	Hayneville Telephone	ecauser@htcnet.net	
Johnson, Fred	CEO	Farmers Telecommunications	fjohnson@staff.farmerstel.com	
Nettles, John	President	Pine Belt Telephone	john@pinebelt.net	
Silas, Greg	Director	City of Birmingham 9-1-1	Greg.silas@birminghamal.gov	
Smith, Joby	Director	Baldwin County 9-1-1	jsmith@baldwin911.org	
Smith, Robert	Sr. Manager	Charter Communications	Robert.smith9@charter.com	
Wallace, Brandon	Director	Limestone County 9-1-1	brandon@alc911.org	
Webb, Tim	Director	Winston County 9-1-1	Winston008@centurytel.net	
Williams, Jeremy	Director	Geneva County 9-1-1	jwilliams@34central.com	

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Chair: *Jeremy Williams* **Location:** *1 Commerce Street, Suite 620
Montgomery, AL 36104*

Type: *Regular* **Purpose:** *Board Meeting*

Name	Title	Agency/Company	E-Mail	Signature
Anderson, Michael	Senior Project Manager	DATAMARK	manderson@mkbakerintl.com	
Barnett, Scott	Partner	Brunson, Barnett, & Sherrer, P.C.	sbarnett@bbslawoffices.com	
Branch, Caleb	VP of Market Management	INDigital	cbranch@indigital.net	
Brunson, Johnny	Partner	Brunson, Barnett, & Sherrer, P.C.	jbrunson@bbslawoffices.com	
Carpenter, Melissa	Market Manager	INDigital	Mcarpenter@indigital.net	
Moreland, Jeremy	Partner	MST	jmoreland@mstepa.com	
Murphree, Andi	Inside Sales and Support Manager	INDigital	amurphree@indigital.net	
Murphy, Robert	Associate VP & Director of Business Development	DATAMARK	Robert.Murphy@mkbakerintl.com	
Sherrer, Jeff	Partner	Brunson, Barnett, & Sherrer, P.C.	jsherrer@bbslawoffices.com	