

ALABAMA 9-1-1 BOARD MEETING
Minutes of 1/18/2023

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Ms. Michelle Peel, Program Coordinator for the Board.

Mr. Jeremy Williams, Chair for the Board, called the meeting to order at 10:00 a.m.

The roll was called as follows by Ms. Peel:

Alan Campbell, Vice Chair	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Evelyn Causey	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Fred Johnson	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
John Nettles	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Melinda Shonk	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Greg Silas	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Virtual
Joby Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Robert Smith, Secretary/Treasurer	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Virtual
Brandon Wallace	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual
Jeremy Williams, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Virtual

A quorum was established.

Mr. Williams called for the approval of the agenda. Mr. Robert Smith made the motion and Mr. Joby Smith seconded it. It was unanimously approved with no objections. He then called for approval of the minutes from the November 16, 2022 board meeting. Mr. Joby Smith made the motion and Mr. Brandon Wallace seconded it. There were no changes or objections, and the approval of the minutes was ordered. Guest introductions were made.

Mr. Fred Johnson joined the meeting virtually at 10:05 a.m.

Mr. Williams turned the meeting over to Ms. Leah Missildine, Executive Director for the Board, for programmatic reports.

Programmatic Reports

Finance Report

Ms. Missildine began the report by introducing Jeremy Moreland of MST, CPA. MST stepped in to support the Board in transition with accounting practices and activities. On advice of counsel, Ms. Missildine presented the proposal from MST, CPA. The CFO responsibilities will be handled by her with the support of MST, CPA. She recommended to the Board to support her

engagement with MST, CPA for the remainder of this fiscal year. Mr. Williams asked for a motion to engage MST, CPA for the remainder of this fiscal year. Ms. Evelyn Causey made the motion and Mr. Tim Webb seconded the motion. There were no objections.

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|-----------------|---|------------------------------|----------------------------------|
| Evelyn Causey | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Fred Johnson | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Melinda Shonk | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Joby Smith | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Robert Smith | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Brandon Wallace | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Tim Webb | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Jeremy Williams | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |

Motion passed unanimously.

Ms. Missildine then presented the finance report. She began with a review of the financial statements. Mr. Moreland provided an in-depth explanation of the depreciation figures. Ms. Missildine highlighted the total funds statement noting that the biggest expenditure is monies distributed to the ECDs. She then recommended to the Board that they accept the statements as presented. Mr. Williams asked about the Examiner’s bills. Ms. Missildine reported that the fund is currently under budget. Mr. Williams then asked for a motion to approve the financial statements. Mr. Robert Smith made the motion and Ms. Evelyn Causey seconded the motion. There were no objections.

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|-----------------|---|------------------------------|----------------------------------|
| Evelyn Causey | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Fred Johnson | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Melinda Shonk | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Joby Smith | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Robert Smith | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Brandon Wallace | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Tim Webb | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |
| Jeremy Williams | <input checked="" type="checkbox"/> Yay | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain |

Motion passed unanimously.

Mr. Greg Silas joined the meeting virtually at 10:22 a.m.

Ms. Missildine moved on to the report of the legacy cost reimbursement program. She presented graphs of the trends year to year and comparisons of participation year to year.

Ms. Missildine provided a report on Grant Cycle 7. All awardees have accepted the grant agreement and returned them. Two districts have already implemented and completed their projects.

She then reported on the cost recovery plans provided to the Board. She compared FY22 approved plans and actual pay-outs. There are three participants. She compared FY22 plans to

FY23 plans. There was a slight increase. Ms. Missildine recommended to the Board to approve the \$1,449,910 for three participants for cost recovery for FY2023. Mr. Williams requested a motion. Mr. Robert Smith made the motion and Mr. Tim Webb seconded the motion. There were no objections.

Evelyn Causey	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Fred Johnson	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Melinda Shonk	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Robert Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Tim Webb	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Jeremy Williams	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

Motion passed unanimously.

Education and Outreach Report

Ms. Dana Nation started the Education and Outreach report with an update on the Alabama Public Safety Telecommunicator Certification Program. She explained the letter that went to districts on January 3. This letter outlined their compliance, who qualified for reciprocity, and the next steps they need to take. Ms. Melinda Shonk questioned who qualifies for the competency exam. Ms. Nation explained the purpose of the exam is to certify those that were on staff on June 30, 2022 but did not have a current certificate. She next provided statistics from Virtual Academy including course completions, onboarding progress, and external training uploads. She presented a list of ALEMD and other training courses that were completed in 2022. She highlighted the Talk About it Tuesday webinars and upcoming training available across the state.

Ms. Missildine continued the report with an outline of what will be included in the training report due to the Alabama Legislature on February 1. She provided more information on the User Conference. She also presented the Board with a map of where ECDs stand with compliance with the certification program. Mr. Joby Smith requested that any future iterations of the map be dated for historical purposes.

Mr. Robert Smith left the meeting at 10:50 a.m.

Ms. Missildine then provided some updates on personnel changes in many of the ECDs across the state. The certification program is providing some insight into personnel turnover that the Board has not had before.

Technology Report

Ms. Missildine updated the Board on the PSAPs that still had gateways. There are two remaining. She continued with a report on four PSAP moves scheduled soon. She also reported that the last two PSAPs on the original hosted CPE are moving off it.

She continued with an update on 988 in Alabama. They have filled a legislative position to discuss how to fund the initiative. She also reported that some transfers from 911 to 988 have not work as anticipated, so there is more work that needs to be done.

Mr. Caleb Branch presented the ANGEN report. He stated that there had been several meetings to prioritize the use of the GIS data. They have hired GIS-specific staff to progress with the technology. He discussed the limited accessibility for redundancy in rural areas. Two weeks before the meeting, they were able to successfully deliver the first 911 call via satellite connection via StarLink. It is actively in production in Geneva County now. Mr. Branch provided the Board some history on TEXTY and the progress and integrations now included and coming in the next upgrade early in February 2023. He moved on to the importance of MEVO as a back-up in a PSAP. He then reported on the shooting incident at the Alabama Peanut Festival. He mapped the calls related to the incident. Ms. Missildine asked about equipment staging to avoid prolonged down times. Mr. Branch explained that complete sets of replacement equipment will be staged in certain PSAPs around the state. Ms. Missildine reminded the Board that the INdigital contract is in the renewal process with the Governor's office.

At 11:12 a.m. Mr. Jeremy Williams, Chair, called for a break. He called the meeting back to order at 11:20 a.m.

Ms. Missildine continued the technology report with the GIS program. She presented the progress map. Every district has had their information uploaded into the VEP. She discussed the goals and process for geospatial call routing through the end of the year. Ms. Melinda Shonk asked about the process of working with neighbors for boundary remediation.

Governance Report:

Ms. Missildine started the governance report with an update on the upcoming CPI adjustment. That adjustment does require administrative rules amendment. That process will begin shortly and continue through the summer. She next advised the Board that she, as Executive Director of the Board, has been extended an invitation to become an associate member of the Alabama Association of Nine One One Districts (AAND). She asked for the Board's opinion of the invitation. Ms. Causey asked Ms. Missildine what the advantages were of being a member. Ms. Missildine explained that it would enable the Board to respond to questions more readily instead of being asked after the fact with delays and possible misinterpretation of the issue. It is also to be engaged with the directors and the local government entities to educate them. Mr. Williams asked for a motion to approve Ms. Missildine joining the AAND as an associate member. Mr. Joby Smith made the motion and Mr. Brandon Wallace seconded it. There were no objections.

Evelyn Causey

Yay Nay Abstain

Fred Johnson

Yay Nay Abstain

Melinda Shonk	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Greg Silas	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Joby Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Robert Smith	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Brandon Wallace	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Tim Webb	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain
Jeremy Williams	<input checked="" type="checkbox"/> Yay	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain

Motion passed unanimously.

Ms. Missildine turned the governance report over to legal counsel for a report on Attorney General's decisions and pending litigation involving 911 across the state. The Attorney General's opinion is related to releasing transcripts of 911 calls. Pending litigation included cases from Calhoun County, Walker County, and Franklin County. The Board is not involved in these cases, but counsel does monitor cases involving 911 districts.

At 11:36 a.m. Ms. Causey left the meeting.

Old Business

There was no old business.

New Business

Officer elections were postponed due to lack of a quorum.

Ms. Missildine explained that discussion of the distribution model needs to continue, especially in light of the executive orders issued by Governor Ivey seeking government efficiencies. These orders have just been issued and are lengthy. They have not been reviewed by staff or counsel yet.

Ms. Missildine moved on to a table showing where savings can be found in the ANGEN bill. The table attempts to put a dollar amount on the ESInet deployment in districts with more than one PSAP. The line items that are specific for a PSAP count or device count were pulled out to determine savings. If you reduce the number of PSAPs to match the number of districts, there is \$681,000 a year savings for the Board. Mr. Joby Smith makes the observation that a district close to his have five PSAPs and are non-compliant in nearly every program the Board has. He stated that the Board needs to determine why we have non-participating PSAPs across the state. Ms. Missildine stated the Board has traditionally been a carrot board not a stick board and we may have to change our position. 911 is not cheap. It is an expensive service to provide. The Board and Districts need to be able to show public funds are being used effectively and efficiently.

Ms. Missildine requested that if there is any other data the Board wants to see, please let the staff know. We are attempting to make data as consumable as possible.

Mr. Williams reported on a trip to Lauderdale County to meet with officials there on funding issues. It was an educational meeting where Ms. Missildine and Mr. Williams answered their questions and explained how the Board operates.

Public Comments:

Ms. Becky Neugent would be interested to know how many telecommunicators ECDs have budgeted for. It is important to know turnover rates based on those on staff but we need to understand how many more are budgeted to be on staff. Ms. Missildine explained that NASNA and IAED just finished a survey on PSAP staffing that should provide insight into that topic.

Mr. Brandon Wallace asked about percentage of call transfer reductions when PSAP boundaries are cleaned up. Mr. Caleb Branch explained that it was approximately 38% in Jefferson County but that in an area like Limestone County, the percentage would be lower due to the lower call volume and fewer PSAP boundaries to remediate.

Mr. Joby Smith reported on the meeting Ms. Missildine attended in his district with new state legislators. It was helpful to educate these legislators on how 911 works in Alabama. Ms. Missildine expressed that there is now a template she can share so others can present it to their local government officials.

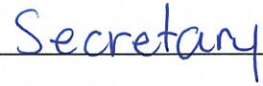
Adjournment:

Meeting was adjourned at 11:59 a.m.

Approved this 15th day of March, 2023.



Signature



Title