

**ALABAMA 9-1-1 BOARD MEETING
AUM Center for Advanced Technologies
400 South Union Street, Suite 125
Montgomery, Alabama 36104**

Minutes of May 23, 2013 Meeting

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act.

The roll was called and the following members were present:

Roger Wilson, Chairman
Riley Blount
Ernie Blair
Bill Brodeur
Melissa Dove
Johnny Hart
Wayne Hutchens
Jerry Renfroe
Donnie Smith
John Nettles
Fred Johnson-Absent
Mark Brown-Absent
Chris Heger

Upon motion by Bill Brodeur and seconded by Jerry Renfroe, the Agenda which was previously published was unanimously approved.

The May 9th minutes will be distributed at the next meeting.

Mr. Brodeur presented the Board Expense Report:

- Chris Heger-\$168.37
- Roger Wilson-\$298.92
- Johnny Hart-\$336.45
- Ernie Blair-\$236.12
- Bill Brodeur-\$318.37
- Donnie Smith-\$101.65
- Donnie Smith-\$229.34
- Jim Sasser, Attorney - \$3822.00

Upon motion by Ernie Blair and seconded by Wayne Hutchens, the above expenses were unanimously approved.

Mr. Sasser reported that the Rules Committee has been talking about several rules that we want to present to the board. How to define voice communications connection is one we have

discussed on many occasions and have had input from various people. The rule that I emailed to you last night and that I have just passed out is the best we could come up with. Roger brought to my attention that all the lines might not show up as they are supposed to. The meeting we had yesterday was very productive and we got a lot of things figured out. This committee unanimously approved and we recommend the board promulgate this rule and to schedule a public hearing sometime after 35 days of being published in the legislative monthly. We want to try to get these rules to them next week along with the other rules. We also need to get a public hearing on what we have adopted thus far. The second rule is related to carrier participation in cost recovery. It deals with what wireless providers need to do to participate in cost recovery and what they need to do to get cost recovery from the board. We do not have a physical location to mail things to. We have to come up with a form but will put this off until the next board meeting. The next rule we came up with is a Grant program which will provide additional money for training and equipment for ECD that might need it. All the definitions will come from NENA and from other documents we have used in the past. The two rules that we are asking the board to approve today are the ones regarding how to define voice communications connection and carrier participation in cost recovery. Upon motion by Johnny Hart and seconded by Chris Heger, the proposed rule for voice communication connection was unanimously adopted. Upon motion by Johnny Hart and seconded by Chris Heger, the proposed rule for carrier participation in cost recovery was adopted.

Old Business: Donnie Smith reported that he attended the State Personnel Board meeting representing the Board. He said they had a meeting that was short and sweet. The main question was where the money is coming from to pay the Executive Director. The process took only fifteen minutes.

Riley Blount informed the Board that the job description has been posted on the website and we have sent it out through the Alabama Association of Executive and the 9-1-1 sites. She requested anyone that can send the job description to other sites it would be great for them to send it. It has also been posted on the State Personnel website. She reported only two job applications being received so far, with one being under qualified. We need to spread the word that we are looking for a 9-1-1 ED. The sub-committee will meet the day before the next board meeting. Hopefully we will have more applications to review and then will narrow it down to three for the board to review. The Chairman mentioned it will most likely be July before we can hire a new director and this Board takes over October 1st all 9-1-1 functions including the duties the wireless board handles. He explained that the Board will be required to handle the paying out of funds effective October 1st. With that said there is a lot of work that needs to be done before October 1st. If we are not ready to pay the ECD's in October this Board is going to have you know what to pay.

Chris Heger asked whether we could use the current bank that the wireless board is using. The Chairman said we could by just doing a name change. The Chairman mentioned that with all the ACH transfers setup with the ECD's it would be counter-productive to change banks. Also it was mentioned that we would have to go through the RFP process if we decided to change banks. After this discussion Riley Blount made a motion to stay with Wells Fargo and Wayne Hutchens, seconded the motion and it passed unanimously.

The Chairman discussed about hiring someone part time to find office space and get the office ready so that the Director and staff would have a place to work once they are hired. Upon a motion by Ernie Blair and seconded by Bill Brodeur, the Chairman is authorized to hire a part

time person to find office space and get it ready for the staff to work in. All board members voted yes except for Johnny Hart who voted no.

The Chairman mentioned that the wireless board operates through September 30th, after that date the collections from the wireless providers will be coming into the new board. The new board has to determine how to distribute these funds if we don't have staff. The funds coming in from the September billing once collected will have to be distributed under the current law. The new law doesn't take effect until October 1st. We need to check with the current accounting firm and see if they will handle the transition of October and November, and surely by September we will have an executive director hired and on the job and then they can go to state personnel and get the accounting staff hired so they can get accounting set up for the new program. Charles Williams the accountant that has helped us before and his staff are going to help mail all the letters to the provider's registered mail with return receipt requested. The Chairman also discussed that the Retail Association had contacted Riley Blount concerning the new level rate. Riley forwarded their email request to me and I provided them with information on the level rate and when it would go into effect. They provided me a copy of the information they wanted to put in their news blast to review prior to it going out. I also advised them that we would be notifying the Alabama Department of Revenue of the rate and when it would go into effect.

John Ellison gave a report on ANGEN. He said the testing with T-Mobile is still ongoing they are trying to figure out how to process the call to ANGEN. Bandwidth has said they are providing more technical personnel to help move the ANGEN project forward.

The Chairman explained the way EDC distribution base will be handled. The wire line money will be distributed at a fixed amount for ECD and the wireless revenue still has to be divided by percentage of ECD population to the State population. The ECD's will also receive a letter from the Board letting them know what their annual wire line base and wireless base will be starting for next fiscal year. They will also be advised that they will continue to receive landline/VoIP funds from their September billing of 9-1-1 fees directly from the telephone providers until the new rate collections start coming in to the Board. They will be advised that it probably will be December before the Board starts receiving revenue from the providers under the new law and to plan accordingly for the lag time.

The Chairman stated he needs the bank info and mailing address so the letter can be sent out notifying the providers of the rate change. Upon motion by Donnie Smith and seconded by Melissa Dove, for the Chairman to acquire a post office box passed unanimously.

New Business: The Chairman explained that the wireless board currently has liability insurance and highly recommends it for this Board. The reason being you can be sued individually. We need to do a RFP. Upon a motion by Ernie Blair and seconded by Donnie Smith, for the attorney to draft an RFP for Liability Insurance for the Board which passed unanimously.

Bill Brodeur informed the Board he will be coming off this state board in March and suggest we put someone else in the position of Secretary/Treasurer at least by October 1. He said since he will be rotating off someone else needs to experience dealing with cost recovery and those things. It was decided we would do that at the upcoming officer elections.

It is agreed that the next Board meeting will be on June 26 at 10:00 a.m. at the Bailey Building on South Union Street, Montgomery, Alabama.

Motion by Jerry Renfroe and seconded by Johnny Hart, to adjourn the meeting which passed unanimously.

Approved this 26 day of June, 2013

Bill Braden

SECRETARY

Ray D. Wilson

CHAIRMAN

MEETING SIGN-IN SHEET

Project: Alabama 9-1-1 Board
 Facilitator: Roger D. Wilson

Meeting Date: May 23, 2013
 Place/Room: Bailey Building - Montgomery, AL

Name	Title	Company	Phone	Fax	E-Mail
Roger D. Wilson	Chair		205-271-7911		rdwilson@kemp123.com
Bill Brodeur	Member		256-958-8911		
ERINIE BLAIR	member	HMC 9-1-1	256-732-7341		erblair@madco911.com
Dominie Smith	Member		334-576-0911		dominie.smith@911.com
Johnny F. Harp	Member	Montclair 911	256-931-3931 (205)		johnf@montclair911.com
C. Wayne Hutchens	Member	AT&T	714-0717		ch3429@att.com
JEFFREY RENDERS	MEMBER	TELESE	(334) 399-0900		JEFFREY.RENDERS@TELESE.ORG
Chris Heger	Member	Baudwin911	251-947-6911		chegec@guftel.com
John Albeta	Member	Pinebelt	334-385-5201		JohnAlbeta@pinebelt.net
John Ewison	Member	ANGEN	205-664-5911		
John James	Member	ALSHIELDS	256-350-1070		jjames@alshields.com

