

ALABAMA 9-1-1 BOARD MEETING
1 Commerce Street
Montgomery, AL 36104
Minutes of 5/16/2018

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1 Board was given in accordance with the Alabama Open Meetings Act. The minutes were recorded by Mrs. Dana Grubbs, Program Coordinator.

The roll was called as follows by Mr. Larry Fisher, Secretary/Treasurer of the Board:

Alan Campbell, Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Evelyn Causey, Vice Chair	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Melissa Dove	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Larry Fisher, Secretary/Treasurer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Chris Heger	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent (arrival time noted in minutes)
Wayne Hutchens	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Fred Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
John Nettles	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Betty Sanders	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Robert Smith	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tim Webb	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeremy Williams	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Vacant Position	<input type="checkbox"/> Present <input type="checkbox"/> Absent

A quorum was established.

Jim Sasser began the public hearing at 10:00 a.m. by explaining Rule 585-X-4-.08 and 585-X-4-.09, which were to be considered. There were no written comments submitted by the public.

At the conclusion of the Public Hearing to receive public comments regarding the adoption of Proposed Rules 585-X-4.08 and 585-X-4.09, Mr. Alan Campbell, Chairman of the Board, called the meeting to order at 10:15 a.m. A transcript of the Public Hearing is attached at the end of these minutes.

Mr. Larry Fisher made the motion to permanently adopt for certification Rule 585-X-4-.08 and Mr. Robert Smith seconded. There was no further discussion and the motion was carried unanimously. The Rule will go into effect October 1, 2018.

Mr. Robert Smith made the motion to permanently adopt for certification Rule 585-X-4-.09 and Ms. Evelyn Causey seconded. Mr. Fred Johnson requested clarification on a comment from the public. The motion carried unanimously.

Mr. Campbell continued by asking for guest introductions. Mrs. Leah Missildine, Executive Director, introduced new staff member Adam Brown, Deputy Director.

Mr. Campbell called for the unanimous consent for the approval of the agenda. There were no objections and the adoption of the agenda was so ordered.

Mr. Campbell called for unanimous consent for the approval of the minutes from the March 21, 2018 Board meeting. There were no objections and the adoption of the minutes was so ordered.

Director's Report:

Mrs. Missildine began her report with a review of several bills that were passed during the 2018 Legislative Session.

- HB427, SB333, and SB341 (Assigned Act No. 2018-456. Delivered to Governor at 10:17 a.m. on March 22, 2018.)

“Relating to missing persons; to amend Sections 26-19A-2 and 26-19A-4, Code of Alabama 1975, to provide for a missing senior citizen alert to be issued for persons suffering from Alzheimer's disease or dementia, regardless of age, and to provide guidelines for the issuance of the alert; and to require specialized training for law enforcement personnel who participate in searching for missing persons with Alzheimer's disease or dementia.”

This bill focused on requiring specialized training for handling missing persons with Alzheimer's or dementia. The original bill included the 9-1-1 operator, which was removed, after they were educated to the fact that the 9-1-1 operator will not be in the field searching for the missing persons.

- HB307 (Assigned Act No. 2018-203. Forwarded to Governor on March 6, 2018 at 5:40 p.m. on March 6, 2018.)

“To amend Section 36-7-21, Code of Alabama 1975, relating to persons traveling in service of the state or any of its departments, institutions, boards, bureaus, commissions, councils, committees, or other agencies.”

This bill moves the approval for out-of-state travel from the Governor's office to the agency head. This could result in a procedural change for our staff in the future.

Mrs. Missildine continued the Director's Report with Cost Recovery and presented Cost Recovery Reimbursement Requests for Cellular South (CSpire) and Pinebelt.

Cost Recovery Reimbursement Requests
Cellular South (CSpire)

February 2018

9/30/18 Phase I – Recurring	\$ 10,927.21
9/30/18 Phase II – Recurring	24,968.73
<u>Total</u>	<u>\$ 35,895.94</u>

March 2018

9/30/18 Phase I – Recurring	\$ 10,262.77
9/30/18 Phase II – Recurring	21,379.14
<u>Total</u>	<u>\$ 31,641.91</u>

Pinebelt

April 2018

9/30/18 Phase I – Recurring	\$ 581.00
9/30/18 Phase II – Recurring	9,394.00
<u>Total</u>	<u>\$ 9,975.00</u>
All Total	\$ 77,512.85

Mrs. Missildine reported that each of these requests fall within the approved plans and made the recommendation to the Board that these reimbursement requests be paid in May 2018. Mr. Fred Johnson made a motion to approve and pay the Cost Recovery Reimbursement requests, Mr. Jeremy Williams seconded. Mr. Campbell then initiated discussion regarding the approval of reimbursement requests and the required action of the Board. Mr. Fred Johnson amended his motion to approve these payments and that all future reimbursement payments within the approved plans be delegated to the Executive Director for approval, Mr. Jeremy Williams seconded. There were no objections; therefore, the motion was carried.

Mrs. Missildine continued her report by addressing Board vacancies. There is one current vacancy and one pending vacancy. The seat representing Congressional District 5 was vacated on April 13, 2018 and was properly noticed through the Secretary of State’s Boards and Commissions website. During the AAND July Workshop, the membership from that district will vote for nominees to fill the vacancy. The other pending vacancy is for one of the Cable/VoIP provider seats on the Board, which is currently filled by Ms. Betty Sanders of Charter Communications. The term expires on July 18, 2018. The vacancy will be properly noticed (i.e. at least 45 days in advance) on or about June 1, 2018.

Mrs. Missildine offered a brief update on the progress of the EMD Program. To date there are 20 agencies that have participated in the Program that has rendered 37 instructors, 7 practitioners that span 2 agencies and 9 practitioner classes scheduled in the next six weeks.

Mrs. Missildine discussed a new movement that has been introduced. The National Non-Emergency Mobile Number Legislation would direct the FCC to take steps to facilitate the creation of a unified wireless short code for critical, but non-emergency, situations on highways. She reported that NASNA plans to ask the FCC to reconsider this action. She also stated that any comments, concerns or

statements regarding this matter could be submitted to her and she would pass them along to the appropriate persons.

Mrs. Missildine concluded the Director's report by sharing several upcoming events:

Upcoming Events

- 5/31-6/2 Haleyville Town Hall & 9-1-1 Festival (Haleyville, AL)
- 6/16-21 NASNA/NENA 2018 (Nashville, TN)
- 7/18 or 19 Board Meeting
- 8/5-8 APCO 2018 (Las Vegas, NV)
- 9/19 Board Meeting
- 10/14-17 Gulf Coast 9-1-1 Conference (Orange Beach)
- 11/14 Board Meeting (Second Wednesday due to Thanksgiving holiday)
- 10/14-17 Gulf Coast 9-1-1 Conference (Orange Beach)
- 11/14 Board Meeting (Second Wednesday due to Thanksgiving holiday)

Mrs. Missildine spoke about the Haleyville Town Hall & 9-1-1 Town Hall and invited everyone to attend. She also discussed the Board meeting scheduled for July 2018. Due to the AAND Workshop, Executive Board meeting and the ALNENA quarterly meeting being held in Prattville, the July 2018 Board meeting will be scheduled for Thursday, July 19, 2018 at 2:00 p.m. and will be held at the office of the Alabama 9-1-1 Board.

Mr. Fred Johnson made a motion to respectfully request the nomination from the Cable Association for the upcoming Board position be a current resident of the State of Alabama, Mrs. Evelyn Causey seconded. There were no objections; therefore, the motion was carried.

Financial Report:

Mr. Ron Cooley, the Board's Financial Analyst, provided the Board with the financial reports for seven months ending April 30, 2018. Mr. Cooley presented the Board with a series of financial statements that included all accounts as well as individual accounts.

Mrs. Chris Heger joined the meeting at 10:40 a.m.

ANGEN Report:

Mrs. Missildine began the ANGEN report by sharing with the Board that the wireless call volume that is transported by ANGEN continues to track less than the previous two years. She explained that the spike of calls represented on the graph is the result of the transition and test calls that were placed in February. She also presented a preview of the reporting capabilities that will be available to the PSAPs. She then turned the floor over to Mr. Eric Hartman.

Mr. Eric Hartman reported on an event that happened on March 30, 2018. T-Mobile updated a switch in Las Vegas causing default routing problems throughout the nation. T-Mobile estimated

nearly 10,000 calls nationwide were affected, with 214 of those being in Alabama. Calls in Alabama were default routed and then transferred to the correct PSAP. Mr. Hartman also presented INdigital's Q-2 Alabama ANGEN 9-1-1 Report for the reporting interval ending May 16, 2018. The data included an overview of progress for AL G-17 ESInet buildout along with an update on industry stakeholders. Mr. Hartman also reported that the kickoff calls for wireline conversion in the Winfield area have been completed. Mr. Hartman concluded his report with a review of graphs indicating trouble ticket comparisons, call counts, and a status map.

Legal Report:

Mr. Jim Sasser, General Counsel to the Board, reported on a potential Lifeline issue. He reported that within the Budget Extension Bill signed by President Trump in March 2018, there exists a Wireless Telecommunications Tax and Fee Collection Fairness Act. He explained that the action of the bill was to alleviate the carrier from paying a fee without a financial transaction. He reported that we have agreed to suspend the collection requirement currently and will continue to monitor the impact. Mrs. Missildine elaborated on the financial impact and explained there are other carriers that provide Lifeline services, however, the reporting requirements do not offer the specific number of Lifeline connections that exist. Mr. Sasser also stated that there is not any further action to be made currently and he will continue to monitor.

Mrs. Leah Missildine introduced the Draft Rule Recommendation for 540-X-4.10.

The third rule is a notice of intended action regarding the rate adjustment for the CPI-U that is outlined in §11-98-5 (c) (2) and §11-98-5.2 (b) (3) Code of Alabama, 1975, as amended.

540-X-4.10 Statewide 911 Charge Adjustment for the rate of growth in the CPI-U.

- (1) The Alabama 911 Board hereby adjusts the single, monthly statewide 911 charge that shall be imposed on each active voice communications service connection in Alabama that is technically capable of accessing a 911 system as is declared necessary to administer the 911 Fund and the monthly statewide 911 charge authorized by Section 11-98-5 and to distribute revenue in the 911 Fund in accordance with Section 11-98-4.1.
- (2) Pursuant to Section 11-98-5 (c) (2), no later than October 1, 2018 and each fifth year afterward, the 9-1-1 Board will adjust the 9-1-1 charge to produce an increase in the baseline 9-1-1 revenues sufficient to increase the amount distributed to each Emergency Communication District (ECD) during the immediately preceding fiscal year by an amount equal to the rate of growth, determined as a percentage, in the Consumer Price Index for Urban Consumers (CPI-U) for such five-year period.
 - a. That period's rate of growth is 7.05%, which requires the Board to adjust the 9-1-1 service charge to \$1.86.

Mrs. Missildine explained the new rate of \$1.86 and stated that the new rate is a conservative projection that would allow the Board to meet its statutory obligation to the Emergency Communication Districts.

Mr. Campbell called for a motion to adopt Draft Rule 540-X-4.10. Mrs. Chris Heger made the motion, seconded by Mr. Robert Smith. There were no objections; therefore, the motion was carried.

There will be a Public Hearing for Draft Rule 540-X-4.10 scheduled for Thursday, July 19, 2018 at 2:00 p.m. held at the Office of the Alabama 9-1-1 Board.

Committee Reports:

Finance Committee:

Mr. Larry Fisher, Committee Chair, presented the Finance Committee report. He summarized the actions of the meeting and reviewed the items discussed. The committee reviewed the financial statements, the CPI and the \$1.86 rate, the employee flex plan, and a cost of living raise for the employees. The recommendation was to engage a 3% cost of living that had been previously budgeted for, but the question was when to put it into effect. Mrs. Missildine offered the recommendation of June 1, 2018 as an effective date.

Mr. Campbell called for a motion to approve a 3% cost of living raise for the employees, to be effective June 1, 2018. Mrs. Chris Heger made the motion, Mr. Larry Fisher seconded. There were no objections; therefore, the motion was carried.

Mr. Jeremy Williams made the motion to approve the Financial Statements as presented, Mr. Fred Johnson seconded. There were no objections; therefore, the motion was carried.

Public Comments:

Mr. Roger Humphrey requested a copy of the extracted pages from the Budget Extension Bill regarding the Lifeline language.

Mrs. Linda Moore asked about the ANGEN timeline expectations for her area and was answered by Mr. Eric Hartman to anticipate the timeline to be throughout the summer.

Mr. George Grabryan thanked the Board and staff for their time and diligence in addressing the issues that face 9-1-1.

Mr. Charlie McNichol invited everyone to attend the Haleyville Town Hall and 9-1-1 Festival in honor of Haleyville and the 50th anniversary of 9-1-1.

Mr. Caleb Branch expressed his appreciation to Mrs. Missildine and Mrs. Grubbs for their work towards the Alabama EMD Program.

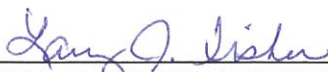
There were no further public comments.

Adjournment:

The next scheduled meeting will be held Thursday, July 19, 2018 at 2:00 p.m.

Mr. Campbell called for a motion to adjourn. The motion was made by Mr. Tim Webb, seconded by Mr. Robert Smith. There were no objections and the adjournment of the meeting was so ordered at 11:37 a. m.

Approved this 19th day of September, 2018. *Amended May 20, 2020*



SECRETARY/TREASURER



CHAIRMAN