

ALABAMA 9-1-1 BOARD MEETING
Association of County Commissions of Alabama
Conference Room
100 North Jackson Street
Montgomery, Alabama 36104

Minutes of October 23, 2013

Prior notice of this regularly scheduled meeting of the Alabama 9-1-1- Board was given in accordance with the Alabama Open Meetings Act.

The roll was called and the following members were present:

Roger Wilson, Chairman
Riley Blount, Vice Chairman
Ernie Blair
Bill Brodeur
Mark Brown - absent
Chris Heger
Melissa Dove
Fred Johnson
Johnny Hart
Wayne Hutchens
John Nettles
Jerry Renfroe
Donnie Smith

A quorum was established and the meeting was called to order at 10:00 a.m. by Chairman Roger Wilson who acted as presiding officer of the meeting.

Chairman Roger Wilson added one item under new business to the previously published agenda.

Upon motion by Fred Johnson and seconded by Bill Brodeur, the amended agenda was unanimously approved.

The August Board meeting minutes were amended to include an expense incurred by Chris Heger.

Upon motion by Wayne Hutchens and seconded by Melissa Dove, the motion to approve the amended August Board meeting minutes was unanimously approved.

Upon motion by Chris Heger and seconded by Jerry Renfroe, the motion to approve the minutes of the September Board was unanimously passed.

The first order of business was the Board expense report presented by Donnie Smith. The following expenses were presented:

Donnie Smith:	\$265.50	Travel 10/8/2013
	\$101.65	Travel 10/21/2013
Roger Wilson	\$65.52	QuickBooks Payroll Online
Jim Sasser	\$12,697.99	Billing and Travel
SanBuck Insurance	\$17,500.00	D&O Insurance
Jason Jackson	\$1,189.20	Travel and Office Expenses

Invoices from MDA Professional Group, Ellison 911, State Employees Health Insurance Board, ACCA, AUM, Bandwidth.com, and Bradley Arant were discussed by the Board. All invoices were found compliant with the current contracts.

Upon motion by Bill Brodeur and seconded by Jerry Renfroe, the expense report was unanimously passed.

Donnie Smith discussed the upcoming Finance Committee meeting and requested that this committee outline a policy & procedure rule for future finance reports during board meetings.

The next order of business was the Attorney's report. Mr. Sasser reported that the Wireless Board met for the last time on September 18, 2013 and requested that the minutes be approved by the Wireless Board members. Upon motion by Bill Brodeur and seconded by John Nettles, the motion to approve the minutes of the September Wireless Board was passed.

Mr. Sasser discussed the liability insurance RFP for directors and officers of the Alabama 911 Board. He outlined the process for choosing Sanbuck Insurance out of Troy, Alabama. Jason Jackson assured board members that he was consulted during the process of choosing an insurance company for the Alabama 911 Board.

Mr. Sasser discussed the accounting contract with the board. He stated that it falls in line with the contract that Mr. Dowdy had with the Wireless Board. Upon motion by Donnie Smith and seconded by Bill Brodeur, the motion to accept the accounting contract was unanimously passed.

Mr. Sasser discussed the ongoing problems with certain carriers and Lifeline. He stated that Sprint/Nextel requested additional time to determine whether the law states that they must collect 911 fees from consumers. Tracfone continues to gather information about this decision as well. Mr. Sasser discussed that Tracfone currently takes the stance that Lifeline is not purchased air time and therefore they are not

obligated to collect this fee. Mr. Sasser informed the board that this is a significant amount of money not being collected at this time. He stated that the law specifically addresses wire lines but does not include wireless lines. This issue needs to be addressed.

Mr. Sasser addressed the issue of all ECDs providing certain documentation to the Department of Examiners of Public Accounts in order to receive their distributions. The cut-off for presenting this information was November 5, 2012. Seven ECDs did not meet this deadline and therefore are not eligible to be paid by the Wireless Board. The ECDs are as follows:

City of Adamsville
City of Bessemer
Bibb County
City of Gardendale
City of Graysville
Coosa County
Montgomery County

These ECDs presented their paperwork soon after the deadline. However, the Department of Examiners of Public Accounts stated that these ECDs are precluded from receiving their distribution from the Wireless Board. An Attorney General opinion was requested and stated that they were precluded from receiving distribution from the Wireless Board, but not from the Alabama 911 Board. Therefore, money was held in escrow for these ECDs. Mr. Dowdy confirmed this account.

Upon motion by Bill Brodeur and seconded by Ernie Blair, the motion to fulfill the distribution to these ECDs was unanimously passed.

The Chairman then called for an Executive Session to discuss cost recovery and AT&T. A roll call vote was taken by those in attendance and unanimously passed.

The Board went into Executive Session at 11:50 a.m.

The Chairman called the meeting back to order at 12:40 p.m. Chairman Wilson created an AT&T Resolution committee consisting of the following board members:

Bill Brodeur
Donnie Smith
Jim Sasser
Jason Jackson
Ralph Dowdy
Wayne Hutchens

The next order of business was the accountant's report presented by Ralph Dowdy. Mr. Dowdy discussed the cash basis statement for the fiscal year ending September 30, 2013. He stated that an account has been established for payroll. Mr. Dowdy discussed

the ECD receivable account with a time limit to provide distribution to those seven ECDs who did not meet the deadline of the Department of Examiners of Public Accounts. He stated that his firm will continue to track old money and new money and distribute accordingly.

Upon motion by Jerry Renfroe and seconded by Johnny Hart, the motion to pass the accountant's report was unanimously passed.

The next order of business was the Administrative Rules presented by Jason Jackson. He requested that the employee benefit package be tabled until the November Board meeting. He reported that the Rules Committee meeting will be November 13, 2013 in Birmingham and that there would be a workshop for the State Plan for the 911 Board on November 8, 2013 in Montgomery.

Mr. Jackson discussed the revised lease agreement for the 911 Board and noted changes to the original lease agreement. The board requested that Mr. Jackson enter into negotiations with the lessor and request that the original lease agreement be honored.

Jason Jackson discussed the AUM stakeholder meeting on October 30, 2013. He stated that nine districts have been invited to participate in this meeting to be held at the Bailey Building in Montgomery. Questionnaires have been distributed for issues to be discussed during this meeting and used in the development of the State 911 Plan.

The next order of business was the Cost Recovery Committee report, presented by Bill Brodeur. He presented the following numbers to be approved by the board:

Core Wireless	\$19,250.80	March
Cellular South	\$2,892.21	
Core Wireless	\$20,415.36	
Pinebelt Wireless	\$2,890.00	Non-recurring
Pinebelt Wireless	\$8,748.74	Recurring

Phase II reimbursement requests:

Cellular South	\$17,859.79
Pinebelt Wireless	\$5,236.00

Upon motion by Chris Heger and seconded by John Nettles, the motion to pass the Cost Recovery was unanimously passed.

Miscellaneous:

John Ellison provided a report of the ANGEN systems that have gone live since the previous board meeting.

Chairman Wilson discussed the legal services contract and requested that it be reviewed by Jason Jackson. This item was tabled until the November board meeting.

The Chair appointed members to the Training & Standards Committee as follows:

Larry Fisher, Montgomery County 911 Director
Melissa Dove
Greg Silas, Birmingham 911 Director

The Chair appointed members to the ANGEN Committee as follows:

John Ellison, Ellison 911
Fred Johnson
Bill Brodeur
Chris Heger

The Chair discussed state law that requires the Department of Examiners of Public Accounts to post, on a website of their choosing, the financial report sixty days following the end of the fiscal year. John Ellison stated that it would not be a problem to post this report on the Alabama 911 Board website.

Upon motion by Donnie Smith and seconded by Wayne Hutchens, the motion to approve this action was passed unanimously.

Board member, Riley Blount, requested that AUM come to the next board meeting and provide a report on how the \$1.60 rate was reached. Chairman Wilson stated that he would request their presence at the next board meeting.

Upon motion by Jerry Renfroe and seconded by Bill Brodeur, the meeting was adjourned.

Approved this 11th day of November, 2013



SECRETARY



CHAIRMAN

MEETING SIGN-IN SHEET

Project: Alabama 9-1-1 Board

Meeting Date: October 23, 2013

Facilitator: Roger D. Wilson

Place/Room: 100 N Jackson Street
Montgomery, AL

Name	Title	Company	Phone	Fax	E-Mail
John Eubank	CONTRACTOR				
Melissa Carpenter	Director	Antaug 911	361-9973	361-3681	melissa.carpenter@pathilba.gov
Winks Kelley	Exec. Asst	911 Bd.	447-9861		winks@al911board.com
John Schreunst	Centarylink	—	334-531-785	—	john.j.schreunst@centarylink
Sandy Khaziree	Centarylink	—			
Christy Poutis	Centarylink	—			
Mark Wickerson	MTS Attorney	—	334-220-4860		mark@wickersonryan.com
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